

ACBA 2007 ANNUAL MEETING
Wednesday, May 2, 2007
Hyatt Regency at Union Station, St. Louis, Missouri

Present:

Officers: Dr. Larry Spicer, President, Minnesota State Board
Joe Baker, Vice-President, Florida State Board
Beth Carter, Treasurer, Oklahoma State Board
Marcia Walter, Secretary, South Dakota State Board

Members: Glen Parker, Texas State Board; Barbara Johnson, West Virginia State Board; Debra Bridges, Wyoming State Board; Anita Martin, Georgia State Board; Vicki Grant, Florida State Board; Ella Mae Baird, Iowa State Board.

Dr. Spicer called the meeting to order at 3:00 p.m. with the above listed officers and members present.

The 2006 ACBA meeting minutes were reviewed. It was noted that formal minutes were unavailable due to resignation of former secretary Karen Kelly subsequent to the annual business meeting.

M/S Baker / Carter to approve minutes of the 2006 ACBA meeting which was held in Portland, OR.
Passed, no opposition

Beth Carter presented the current financial report. The ACBA balance as of 4/20/07 was \$4,960.22. It was noted that there was very little cost involved with the meeting in Portland since it was held at Western States College and they paid for the food, meeting room, etc. There will be cost involved with the current meeting since we are not off site.

M/S Martin / Bridges to approve financial report as presented
Passed, no opposition

Dr. Spicer opened the floor for elections for vice president, treasurer and secretary. Beth Carter nominated Joe Baker for treasurer. With no further nominations, Dr. Spicer closed nominations and a unanimous ballot was cast for Joe Baker as treasurer. Motion carried. Debra Bridges nominated Marcia Walter for secretary. With no further nominations, Dr. Spicer closed nominations and a unanimous ballot was cast for Marcia Walter as secretary. Motion carried. Joe Baker nominated Beth Carter for vice president. With no further nominations, Dr. Spicer closed nominations and a unanimous ballot was cast for Beth Carter as vice president. Motion carried.

The issue of low attendance for the ACBA was discussed. A survey to board executives done last year revealed the largest singular reason for non-attendance is lack of funds to permit travel for board executives. This conversation coupled with goals of ACBA. The following suggestions were made:

- Ask board executives to alert the ACBA executive committee if travel restrictions are a concern
- Consider obtaining sponsorships from NCMIC and possibly NBCE
- Need to educate state boards as to function of ACBA
- Plug ACBA at new doctor orientation and during business meeting of FCLB (both already being done)
- Other professional boards have made dues higher and then comped conference

- ❑ Need to plug ACBA throughout the year
- ❑ Encourage ACBA participation at the district meetings
- ❑ Provide ACBA new employee orientation

Dr. Spicer entertained a motion that we consider sponsorship of some sort to get more involvement.

M/S Carter / Martin to authorize up to \$1000 to sponsor one board executive to attend the 2008 ACBA meeting.

Passed, no opposition – the executive committee will determine qualifications and define process

Beth Carter and Marcia Walter volunteered to work on a quarterly ACBA newsletter to be sent to all board execs and board members. The plan is to provide this as an e-newsletter to save on expense.

Dr. Spicer recommended that a minutes committee be appointed to receive and approve the meeting minutes after the annual meeting to avoid delay in approving and publishing the minutes until the following year. It was recommended that this be done within one week of the meeting if possible.

M/S Carter / Baker to establish a minutes committee appointed by the President annually for the purpose of reviewing and approving the ACBA annual meeting minutes.

Passed, no opposition – Dr. Spicer appointed Marcia Walter, Anita Martin and Glenn Parker to serve on this committee for 2007.

The current ACBA dues are \$100. Dr. Spicer will be contacting NCMIC and possibly NBCE for sponsorships for ACBA, however, a dues increase may be warranted.

M/S Carter / Bridges to increase ACBA dues to \$150.

Passed, no opposition – the additional money will be earmarked for sponsoring a board executive to attend the next conference

Future goals of the ACBA were discussed with the following items mentioned:

- ❑ Increase participation through sponsorship program and newsletter
- ❑ FCLB/ACBA meeting in Atlanta, GA in 2008 and possibly holding meeting at Life University, however, after discussion due to commute time it was suggested to stay at hotel for meeting
- ❑ Consider a list serve to generate information to board executives – Joe Baker will look into and discuss during next executive meeting
- ❑ Mentor program for new employees perhaps being set up by district and/or contact by ACBA president with follow-up ACBA brochure

With no further business, Dr. Spicer entertained a motion to adjourn.

M/S Carter / Baker to adjourn meeting at 4:00 p.m.

Passed, no opposition

Respectfully submitted,
Marcia Walter
ACBA Secretary